

FEDERAL UNIVERSITY OYE-EKITI

EKITI STATE

INVITATION TO TENDER

(1.0) INTRODUCTION

The Federal University Oye-Ekiti, Ekiti State in compliance with the Public Procurement Act 2007 hereby invites qualified and interested contractors / suppliers to submit tender for the following projects to be financed from 2017 Internally Generated Revenue (IGR)

(2.0) DESCRIPTION

CATEGORY	TITLE
Lot 1	Procurement of vehicles
Lot 2	Procurement of office equipment
Lot 3	Proposed completion of Paint House building
Lot 4	Proposed construction (extension) of University Fencing and Gatehouse
Lot 5	Proposed rehabilitation and linking of two existing substations (33KV Network, 500KVA.33/0.415KV substation and 11KV Network, 300KVA.11/0.415KV substation) at Ikole Campus
Lot 6	The University is also inviting submission of Expression of Interest (EOI)from interested Facility Managers for engagement by the University.

(3.0) MANDATORY REQUIREMENTS FOR BIDDERS

Interested contractors are to submit the following:

- (i) Evidence of Company registration with Corporate Affairs Commission (C.A.C) (Certificate of Incorporation of the Company)
- (ii) Evidence of Certified true copy of Memorandum and Article of Association with forms C.A.C. 02 and C.A.C. 07 inclusive (where applicable)
- (iii) Evidence of Company's Current Tax Clearance Certificate for the last three (3) years (2014, 2015 and 2016).
- (iv) Evidence of Compliance Certificate with provision of section 6 (1) (3) of the amended Industrial Training Fund (ITF) Act No. 19 of 2011.
- (v) Evidence of Current Pension Clearance Certificate in compliance with the Amended Pencom Reform Act 2014

- (vi) Evidence of Registration of the Company with Bureau of Public Procurement / BPP National Database (Interim Registration Report).
- (vii) Audited Accounts and Financial Statement for the last three years 2014, 2015 and 2016, duly stamped by licensed Auditors.
- (viii) Evidence of financial capability to execute contract and bank reference/ bank guarantee and the statement of account in the last 6 months will form part of the evaluation criteria.
- (ix) Comprehensive company profile with Curriculum Vitae of key personnel including registered office, functional contract, email address and telephone numbers.
- (x) Evidence of successful execution of similar job in the last three years including letter of award, Certificate of Completion, Contract Agreement and Certified Payment.
- (xi) In respect of Lot 3, 4 and 5, evidence of registration of the key personnel of the company with relevant statutory professional regulatory bodies, as applicable, COREN, ARCON, QSRBN, and CORON.
- (xii) Contractors should submit sworn Affidavit expressing:
 - (a) That they possess the legal capacity to enter into procurement contract
 - (b) That they are not in receivership, the subjects of any form of insolvency or bankruptcy proceeding or subject of any form of winding up petition or proceedings.
 - (c) That they do not have on their board any director who has been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
 - (d) Disclosing whether or not any officer of the procurement planning committee or Tenders Board of the Federal University Oye-Ekiti is a former or present director, shareholder or has any pecuniary interest in the organisation and confirm that all information presented are true and correct. Information supplied shall be duly verified.

(3) Collection of Tender documents

Interested tenders for Lot 1 to Lot 5 are requested to collect Tender documents from Procurement Unit, Mini Campus, Federal University Oye-Ekiti on presentation of the photocopy of Treasury receipt of the University upon payment of the sum of N10,000 (Ten Thousand Naira only) in Certified bank draft in favour of Federal University, Oye-Ekiti.

(4) Submission of Tender documents.

(a) The documents are to be submitted in 5 copies in A4 paper size and neatly bounded. The document should be arranged in the order listed under mandatory requirements for bidders above and clearly separated by dividers.

(b) The documents (hand-delivered not by courier) shall be submitted in a sealed envelope with the Lot name clearly written at the top left hand corner of the envelope and addressed to Director Procurement, office of the Vice-Chancellor, Federal University Oye-Ekiti, Ekiti State.

(5) The deadline for the submission of the tender documents and expression of interest is **28th June, 2017 at 12 noon** and the opening of the documents shall commence immediately after the deadline at Faculty Conference Room, Faculty of Science, Main Campus, Phase II, Federal University Oye-Ekiti, Ekiti State. Representatives of companies submitting tender documents are expected to be present at the opening of the documents.

(6) General Information

(a) The participation in the bid process does not guarantee any person the right to be selected or awarded any contract.

(b) That by the submission of tender documents, the University is neither committed nor obliged to award any contract to any contractor/supplier.

(c) That the advertisement for invitation to tender should neither be misconstrued as commitment on the part of the University, nor should it entitle any contractor / firm to make any claims whatsoever and / or seek any indemnity from the University.

(d) The University reserves the right to reject any or all bids of interest and to terminate the procurement process at any time without any liability to the University.

(e) Any bid submitted after the closing time and date shall not be considered.

(f) If at any time during the procurement construction process, it is discovered that the submission made by any contractor is invalid / fake, the contractor will be automatically disqualified and the investment made so far in the project will be automatically voided.

(g) Tender documents submitted late shall not be opened in line with section 27(5) of the Public Procurement Act 2007.

(h) Submitted tender documents should be type-written in English Language and signed by an officer authorized by the bidder, prices quoted should be in naira and kobo

Any further clarification on the invitation to tenders should be addressed to the Procurement Unit, Federal University Oye-Ekiti or through procurement@fuove.edu.ng and should reach him at least 10 days before the closing for the submission of the tenders.

Signed:

Secretary University Tenders Board